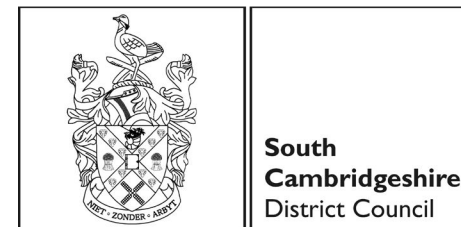


SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 1 JUNE 2008

This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.



The Decision Makers

AT THE TIME OF PREPARING THIS FORWARD PLAN, THE MEMBERS OF THE COUNCIL'S EXECUTIVE WERE AS FOLLOWS. THIS MAY CHANGE AS A RESULT OF THE ANNUAL COUNCIL MEETING TO BE HELD ON 22 MAY

Leader of the Council	Councillor Ray Manning
Portfolio Holders	
Deputy Leader and Housing Options	Councillor Simon Edwards
Community Services	Councillor Mark Howell
Growth and Sustainable Communities	Councillor Dr David Bard
Housing and Environmental Services	-Vacant-
Planning Services	Councillor Nick Wright
Resources	Councillor Mrs Vicky Ford
Staffing and Communications	Councillor Mrs Sue Ellington

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scams.gov.uk or call 08450 450 500 and ask to speak to that officer.

Key and other decisions expected to made, and issues to be considered during the four months from 1 June 2008

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Schools Recycling Services - Charging Policy Key	Cabinet	12 June 2008	Housing and Environmental Services Portfolio Holder, 28 April 2008	Housing and Environmental Services Portfolio Holder Stuart Harwood-Clark, Environment Operations Manager	Schools Recycling Services - Charging Policy
Annual Efficiency Statement, 2007/08 Backward Look Non-Key	Cabinet	3 July 2008		Resources Portfolio Holder John Garnham, Finance Project Officer	Report
Integrated Business Monitoring including Update on Financial Position: End of Year Report Key	Cabinet End of year report	12 June 2008	Resources Portfolio Holder, 24 January 2008	Leader of Council Ian Salter, Performance Improvement Officer, Graham Smith, Best Value and Management Accountant	Integrated Business Monitoring Report,
Travel for Work Plan 2008-2011 Key	Cabinet Report and draft Travel for Work Plan	12 June 2008	Travel for Work Project Group Cambourne Business Parks Ltd	Planning Services Portfolio Holder Denise Lewis, Corporate Project Manager - Housing	Report and draft Travel for Work Plan 2008-2011

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Futures	
Review of Corporate Objectives and Annual Priorities Key	Cabinet Council	12 June 2008 17 July 2008		Leader of Council Leader of Council Greg Harlock, Chief Executive, Paul Swift, Policy and Performance Review Manager	Report
Declaration of Air Quality Management Area along the A14 corridor Key	Housing and Environmental Services Portfolio Holder	June 2008	A period of consultation on the proposed boundary of the AQMA will begin once we have received DEFRA's comments on the detailed assessment. Statutory consultations include the following organisations: <ul style="list-style-type: none"> • Cambridge City Council • Cambridgeshire Chamber of Commerce • Cambridgeshire County Council • East Cambridgeshire District Council • English Heritage • English Nature 	Housing and Environmental Services Portfolio Holder Susan Walford, Home Protection Team Leader	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
			<ul style="list-style-type: none"> • Environment Agency • Essex County Council • Forest Heath District Council • Highways Agency • Mid Beds DC • North Herts District Council • Suffolk County Council 		
Review of Hackney Carriage Fees and Charges Key	Housing and Environmental Services Portfolio Holder	June 2008		Housing and Environmental Services Portfolio Holder Myles Bebbington, Licensing Officer	Report
Listed Buildings Supplementary Planning Document (SPD) Key	Growth and Sustainable Communities Portfolio Holder Supplementary Planning Document Cabinet Approval of SPD	June 2008 09 October 2008		Growth and Sustainable Communities Portfolio Holder Barbara Clarke, Conservation Assistant, Stacey Weiser-Jones, Historic Buildings Officer	Consideration of the draft document for public consultation Approval of SPD

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
<p>New Developments in Conservation Areas Supplementary Planning Document (SPD)</p> <p>Key</p>	<p>Growth and Sustainable Communities Portfolio Holder Consideration of the draft document for public consultation</p> <p>Cabinet SPD relating to new developments in Conservation Areas</p>	<p>June 2008</p> <p>09 October 2008</p>		<p>Growth and Sustainable Communities Portfolio Holder</p> <p>David Grech, Principal Conservation Officer</p>	<p>SPD relating to new developments in Conservation Areas</p> <p>Approval of SPD</p>
<p>Landscaping in New Developments Supplementary Planning Document (SPD)</p> <p>Key</p>	<p>Growth and Sustainable Communities Portfolio Holder Consideration of the draft document for public consultation</p> <p>Cabinet Approval of SPD</p>	<p>Before 30 June 2008</p> <p>09 October 2008</p>		<p>Growth and Sustainable Communities Portfolio Holder</p> <p>David Hamilton, Landscape Design Officer</p>	<p>SPD relating to landscaping in new developments</p>
<p>Works to Protected Trees Supplementary Planning Document (SPD)</p> <p>Key</p>	<p>Growth and Sustainable Communities Portfolio Holder SPD relating to works to protected trees</p> <p>Cabinet Approval of SPD relating to works to protected trees</p>	<p>Before 30 June 2008</p> <p>09 October 2008</p>		<p>Growth and Sustainable Communities Portfolio Holder</p> <p>Growth and Sustainable Communities Portfolio Holder</p>	<p>Supplementary Planning Document relating to works to protected trees</p>

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Rosalind Richardson, Trees and Landscape Officer	
Approval of Statement of Accounts including Annual Governance Statement Key	Corporate Governance Committee	30 June 2008	Corporate Governance Committee, 24 April 2008 (to endorse the draft document)	Resources Portfolio Holder Adrian Burns, Head of Accountancy, Rob Bridge, Corporate Manager, Finance and Support Services	Report and Statement of Accounts
Air Quality Strategy Key	Housing and Environmental Services Portfolio Holder Cabinet	June 2008 August 2008	Scrutiny & Overview Committee (date to be confirmed)	Housing and Environmental Services Portfolio Holder Housing and Environmental Services Portfolio Holder Susan Walford, Environmental Health Officer (Scientific) Iain Green, Environmental Health Officer (Public Health Specialist)	Report and Strategy
Workforce Plan 2008/09	Cabinet	03 July 2008		Staffing and Communications	Report and Workforce Plan

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Non-Key				Portfolio Holder Susan Gardner Craig, Human Resources Manager	
RECAP Waste Strategy Key	Cabinet	03 July 2008	Public and business sector	Housing and Environmental Services Portfolio Holder Dale Robinson, Corporate Manager, Health & Environmental Services	Report and Draft Strategy
Provision for Open Spaces Supplementary Planning Document (SPD) Key	Cabinet	03 July 2008	Planning and Legal Officers of the Council	Growth and Sustainable Communities Portfolio Holder Jane Thompson, Cultural Services Manager, Jonathan Dixon, Principal Planning Policy Officer (Transport)	Report
Community and Cultural Strategy 2007- 2012 Key	Cabinet	03 July 2008	Community, Arts & Sports Advisory Group – 19 April 2007	Community Services Portfolio Holder Greg Harlock, Chief Executive	Report and Strategy

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Health and Safety Plan 2008-09 Key	Cabinet	03 July 2008		Housing and Environmental Services Portfolio Holder Geoff Keerie, Principal Environmental Health Officer	Report and Plan
Member Development Strategy 2008-2011 Key	Cabinet Council	03 July 2008 17 July 2008	Full consultation with Members: May-June 2008	Staffing and Communications Portfolio Holder Staffing and Communications Portfolio Holder Richard May, Democratic Services Manager, Paul Swift, Policy and Performance Review Manager	Member Development Strategy 2008-2011
Comprehensive Equalities Policy 2008- 2011 Key	Cabinet Council	03 July 2008 17 July 2008	Policy Development Committee (tba)	Community Services Portfolio Holder Community Services Portfolio Holder Michael McLeod, Equality and Diversity Officer	Draft Equalities Policy - Report, 13/12/2007 Cabinet Draft Equalities Policy - Appendix A, 13/12/2007 Cabinet Draft Equalities Policy -

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
					Appendix B, 13/12/2007 Cabinet Report and Policy
Food Safety Service Plan 2008-09 Key	Cabinet Council	03 July 2008 17 July 2008		Housing and Environmental Services Portfolio Holder Housing and Environmental Services Portfolio Holder Geoff Keerie, Principal Environmental Health Officer	Report and Plan
Community Engagement Strategy Key	Cabinet Council	03 July 2008 17 July 2008		Community Services Portfolio Holder Greg Harlock, Chief Executive	Report and Draft Strategy for Consultation
Grant Policy for Phase II of Private Sector Housing Renewal Strategy Key	Housing and Environmental Services Portfolio Holder	July 2008		Housing and Environmental Services Portfolio Holder Maureen Nudds, Home Improvement Agency Project Co-ordinator	Report and policy

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Unspent Budget Rollover from 2007/08 to 2008/09 Key	Resources Portfolio Holder	July 2008	Relevant portfolio holders who were required to sanction individual rollovers.	Resources Portfolio Holder Peter Harris, Principal Accountant (General Fund and Costing)	Report and details of individual rollovers
Housing Futures: Model for a new housing association landlord Key	Council Housing Options Portfolio Holder	17 July 2008 08 July 2008	New Landlord Selection Panel Tenants, Staff & Elected Members Consultancy Team (including Independent Tenant Advisor)	Housing Options Portfolio Holder Housing Options Portfolio Holder Denise Lewis, Corporate Project Manager - Housing Futures	Report
Consultation on new Executive Arrangements and possible move to Four-Yearly Elections Non-Key	Council	17 July 2008		Leader of Council Richard May, Democratic Services Manager, Greg Harlock, Chief Executive	Report
South Cambridgeshire and Cambridge City Improving Health Plan	Cabinet Housing and Environmental Services	11 September 2008 July 2008		Housing and Environmental Services Portfolio Holder	Final Report for South Cambridgeshire and Cambridge City Improving Health Plan

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Key	Portfolio Holder			Housing and Environmental Services Portfolio Holder Iain Green, Environmental Health Officer (Public Health Specialist)	
Local Development Framework (LDF) - Gypsy and Traveller Development Plan Document (GTDPD) Key	Council Report and Development Plan Document Cabinet	September 2008 September 2008	Senior Officers GTDPD Member Reference Group Public Consultation (after Council agreement on 28 September 2006)	Cllr Dr David Bard, Cllr Mrs Daphne Spink, MBE Cllr Dr David Bard, Cllr Mrs Daphne Spink, MBE Keith Miles, Planning Policy Manager	Report and Development Plan Document
Forthcoming Items					
South Cambridgeshire Design Manual / Guide: Streetscape Design in New Developments Key	Growth and Sustainable Communities Portfolio Holder Draft document for consultation Cabinet Report and Policy	January 2009 June 2009		Growth and Sustainable Communities Portfolio Holder David Grech, Principal Conservation Officer	Report to Conservation, Sustainability and Community Planning Portfolio Holder